



May 23, 2024

INFORMATION ACTION

SUBJECT: FISCAL ADVISORY COMMITTEE

RECOMMENDATION

First 5 California staff requests approval to rename the Fiscal Advisory Committee to the Fiscal and Audits Advisory Committee, with expanded duties.

SUMMARY OF THE ISSUE

The Fiscal Advisory Committee provides staff with guidance, support, and recommendations on the fiscal management of First 5 California. At the request of the Commission, First 5 California will expand the name and duties to include audits.

Overview

Incumbents of the Fiscal and Audit Advisory Committee will provide staff guidance, support, and recommendations around fiscal criteria and standards to be used in assessing and monitoring the fiscal stability of program recipients. An example of such criteria could be, but not limited to, the suggested reserve for fund balance as a prerequisite to preserve financial health. The Fiscal and Audit Advisory Committee will assist staff in updating criteria and standards as deemed necessary.

The current duties of the Fiscal Advisory Committee are as follows:

Reviews and provides guidance on the fiscal management of First 5 California, including revenue and expenditure projections, and the use of sound accounting principles in the development of budgets and financial statements.

The new duties of the Fiscal and Audits Advisory Committee will be:

Reviews and provides guidance on the fiscal management of First 5 California, including revenue and expenditures projections, the use of sound accounting principles in the development of budgets and financial statements, and providing

recommendations on criteria and standards used to monitor fiscal solvency of the Commission and grantees.

SUMMARY OF PREVIOUS COMMISSION DISCUSSION AND ACTION

At the January 25, 2024, Commission Meeting, the revised advisory committee structure was approved, and assignments were made to all committees. Advisory Committee items are generally brought to the Commission each January; however, staff will bring requests for approval throughout the year as needed.

ATTACHMENTS

None.